

Huish Episcopi Parish Council

Members of the public and press are invited to attend meetings of the Parish Council
(Public Bodies Admission to Meeting Act 1960)

Dear Chairman and Councillors of Huish Episcopi Parish Council.

You are summoned to the Meeting of Huish Episcopi Parish Council to be held at 7:00pm on Monday 18 May 2020, using the virtual platform Google Meet.

Signed



Lisa Newby (Mrs)
Clerk to the Parish Council
Nyumbani, Bow Street
Langport
Somerset TA10 9PS
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12 May 2020

On 4th April 2020 the Government introduced The Local Authorities (Coronavirus)(Flexibility of Local Authority Meetings)(England) Regulations 2020 to allow local councils to meet remotely.

Members of the press and public wishing to attend the virtual meeting are required to contact the Parish Clerk Lisa Newby (contact information highlighted) to obtain further details of how to join. Questions can also be sent into the clerk beforehand, to be put to the council during this period of the meeting.

PUBLIC SESSION

Questions and comments are invited from members of the public (**limited to 15 minutes in total, each individual limited to 3 minutes**). As issues raised during the public session may not relate to items on the agenda, no resolution for action can be taken. A record of public participation shall not be included in the Minutes, but as an appendix note to the Minutes of the meeting.

Reports from District and County Councillors

Short oral reports are invited from District and County Councillors, regarding matters affecting Huish Episcopi and the wider local community (if applicable)

28/2020. To receive apologies for absence, and to note and approve reason given.

(LGA 1972 s85(1))

29/2020. Declarations of interest - Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).

30/2020 To defer the Annual Parish Council Meeting until May 2021, or until such time that the Parish Council can meet together in person and resolve it is to take place.

31/2020 To approve the Virtual Meeting Policy

32/2020. Approval of Minutes – to approve as a correct record the Minutes of the Parish Council meeting on 16 March 2020. The minutes will be signed when the Parish Council next meets together in person

33/2020. Matters arising from the minutes.

34/2020. Planning:

a To discuss applications received since last meeting:

20/01029/HOU. Erection of a single storey rear extension. 3 Level View Pibsbury Langport TA10 9NU

20/01078/FUL and 20/01079/LBC. Demolition of buildings, conversion of an existing building into ancillary living accommodation and garaging. Land at Wearne Farm, Main Road, Wearne.

20/01112/FUL. Change of use of 2 existing holiday units to straightforward open market dwellings. Merricks Farm, Park Lane, Huish Episcopi.

20/01211/COU. Change of Use of land from the stationing of 74 static holiday caravans to the stationing of 74 park homes. Bowdens Crest Caravan and Camping Park.

b To note applications still in progress:

19/02678/S73. Vary condition 2 of approved plans Land OS 4562 Ducks Hill Langport TA10 9EN. No objections.

c To note decisions notified since last meeting:

20/00131/OUT. The Gardens 1 frog Lane Langport TA10 0NE outline application with all matters reserved save for access and scale for the proposed erection of 1 dwelling. Permitted with conditions (4 April 2020).

20/00178/FUL. Land adjacent to Apple Tree Barn, Combe, Huish Episcopi TA10 0QG. Erection of 1 dwelling and garage. Refused. (30 March 2020)

20/00201/FUL. Badger Cottage Newtown Road Huish Episcopi Langport TA10 9SE. Erection of dwelling and garaging, relocating of visitor parking area. Permitted with conditions (28 March 2020).

d. Appeal 19/02127/HOU. King Orchard Kennel Lane. Appeal reference APP/R3325/D/20/3248452. Confirmation of Parish Council response.

35/2020 Highways and Car Park:

- a. Speed Indicator Device** Update on current status (Cllr Wood)
- b. Bus shelter on Somerton Road.** Feasibility road safety audit received. To decide upon next actions
- c. Proposed footpath outside Huish House** to decide upon next actions

36/2020 Allotments

Update on inspection, occupation rates, and water level in the rhyne (Cllr Crumb)

37/2020 Memorial Field and Social Club

To discuss the possible use of excess materials(hardcore) from Network Rail in the grounds to improve access, in particular for emergency vehicles. (Cllr Horsgood)

38/2020 Accounts

- a. To resolve to approve payments listed.**
- b. to receive and approve the draft Community Infrastructure Levy report 31 March 2020.**
- c. To receive the Internal Auditors report for accounts year ended 31 March 2020 and note any actions.**
- d. To approve section 1 of the Annual Governance and Accountability Return.**
- e. To approve section 2 of the Annual Governance and Accountability Return**
- f. To approve future payments of Car Park rates to South Somerset District Council by direct debit half yearly.**

39/2020 Parish Council Insurance Provision renewal.

To discuss the four options of insurance provision for renewal on 1 June, and consider whether to sign up for a three year commitment.

40/2020 Grant Applications
Mind Somerset Youth Matters grant application

41/2020 Contribution towards the Huish Bridge Enhancement project
Request from Langport Town Council.

42/2020 Parish Council Documents.
Review of Parish Council Reserves Policy.

43/2020. Date of next meeting: Monday 20 July 2020 at 7:00 pm

Planning applications are available online at the South Somerset District Council website to view.

Reconciliation to 31 March 2020

Balances for May meeting, agreed to Annual Governance and Accountability Return	Debit	Credit	Totals
Current account balance brought forward from March meeting			£13913.25
Adjustment(HMRC not listed on agenda payments)		£43.60	
Cheque not previously listed, transfer to new Unity reserve account	£500.00		
Greenslade Taylor Hunt management fees (need to be entered separately as per internal auditor recommendation)	£131.04		
	£631.04	£43.60	(£587.44)
			£13325.81
Receipts after 1 March 2020			
Allotment rents March		£180.00	
Invoice Long Sutton Parish Council		£112.00	
		£292.00	£292.00
			£13617.81
Payments			
GW Shelter Solutions	£5088.00		
Shelley Signs	£516.00		
Bank charges Jan to March 2020	£18.00		
SLCC enterprises training	£36.00		
Virus protection clerk laptop	£29.99		
SALC planning training	£60.00		
	£5747.99		(£5747.99)
			£7869.82
To reconcile the end of year to 31 March 2020			
Add on authorised payroll payments due in April not yet debited to bank account			
Clerks salary April		£536.28	
HMRC April		£134.00	
Payroll fees for March and April		£10.00	
		£680.28	£680.28
Balance on bank statement 31 March 2020 sheet 013			£8550.10
Reserve account balances 31 March 2020			
Unity reserve account (including interest £70.08, 31 March 2020)			£46982.67
Nationwide reserves (new account, including interest £29.38)			£50029.38
			£97012.25

Receipts and payments for May 2020 meeting

Receipts and Payments for May meeting (up to 7 May 2020)	Debit	Credit	Totals
Current account balance brought forward from 31 March 2020			£8550.10
receipts			
Allotment rents received		£102.00	
Annual precept		£60000.00	
		£66102.00	£66102.00
			£68652.10
Grant payments authorised in March 2020 meeting			
Memorial field	£8000.00		
Langport and Huish Episcopi Youth Group	£7000.00		
Langport and Huish Senior Citizens	£500.00		
Huish and Langport Cricket Club	£500.00		
Langport and District History Society	750.00		
RFO authorised			
Salary clerk April	£536.28		
Lengthsman April	£300.00		
Langport Cares donation	£200.00		
SALC councillor training	£25.00		
Payroll fees March and April	£10.00		
Internal auditor	£240.00		
Allotment expenses (water pump fuel and service)	£82.87		
Academy meeting room hire	£35.00		
Academy grant given	£250.00		
HMRC (March)	£134.00		
Payroll fees end of year P60	£7.50		
South Somerset District Council car park rates	£860.55		
Huish cum Langport PCC	£1750.00		
	£21181.20		(£21181.20)
			£47470.90
Payments to be authorised at the May 2020 meeting			
Clean cut bus shelter cleaning	£45.00		
Clerk salary May and June	£1072.56		
Lengthsman May and June	£600.00		
Payroll fees May and June	£10.00		
HMRC (April and May)	£268.00		
	£1995.56		(1995.56)
Current account balance carried forward to July meeting			£45475.34
Reserve account balances 1 May 2020			
Unity reserve account			£46982.67
Nationwide reserve account			£50029.38
			£97012.25